



PERMIT TO CONSTRUCT DRIVEWAYS AND CULVERTS ON PUBLIC AND PRIVATE ROADS

GRIMES COUNTY ROAD DEPARTMENT
1170 COUNTY ROAD 280, ANDERSON, TX 77830
(936) 873-4436 - GCPERMITS@GRIMESCOUNTYTEXAS.GOV
DRIVEWAY/CULVERT PERMIT FEE TYPE 1: \$26.00
PERMIT FEE TYPE 2: \$52.00 (FOLLOWING NOTICE OF VIOLATION)
Pay Online: <https://certifiedpayments.net> – Bureau Code 5818679

DATE: _____

APPLICANT INFORMATION

NAME: _____
ADDRESS (street address, city, state, zip)

PHONE: _____
EMAIL: _____

PROPERTY INFORMATION

ADDRESS (street address, city, state, zip)

PROPERTY ID R# _____
SUBDIVISION: _____
LOT: _____
BLOCK: _____
PHASE: _____

Please provide detailed directions to the site if you have not obtained a 911 address. Driveway/Culvert must be staked by the applicant with t-posts or wooden stakes at least 3 feet high with flagging at top of stakes. Green flagging tape may be obtained at the Grimes County Road Department office. Flowline must be established by the Road Department prior to construction.

Culvert Information (to be completed out by Applicant):

Culvert length: _____ Culvert type: _____
(minimum 24-ft required) (corrugated steel, concrete, HDPE, HPP)

Office Use Only:

Culvert Length x Diameter: _____ Sized By: _____
_____ Sized Date: _____
Culvert Type: _____ Inspected By: _____
(corrugated steel, concrete, HDPE, HPP) Inspection Date: _____

It is the responsibility of the applicant to have the culvert installed and/or contracted to be installed per the Grimes County Driveway Regulations. Grimes County will inspect/confirm the proper size and diameter of each culvert and will confirm any special grade or depth requirements. Thereafter, Applicant may install or contract to install the culvert, following the requirements of the Grimes County Driveway Regulations. **After installation, it is required that the Applicant requests a final inspection from the Grimes County Road Department.**

The undersigned hereby agrees to comply with the terms and conditions set forth in this permit and in the Grimes County Driveway Regulations for construction of a driveway and/or culvert on a public or private road. The undersigned will hold harmless Grimes County and its duly appointed agents and employees against any action for personal injury or property damage sustained by reason of the exercise of this permit.

By signing this document below, it is agreed that I have received a copy of the "Enforcement of Access Driveway Facilities" documentation attached with this permit, and that I understand the procedures of this application.

APPLICANT'S SIGNATURE

PRINTED NAME

DATE

NOTICE REGARDING PERMANENT ELECTRIC SERVICE

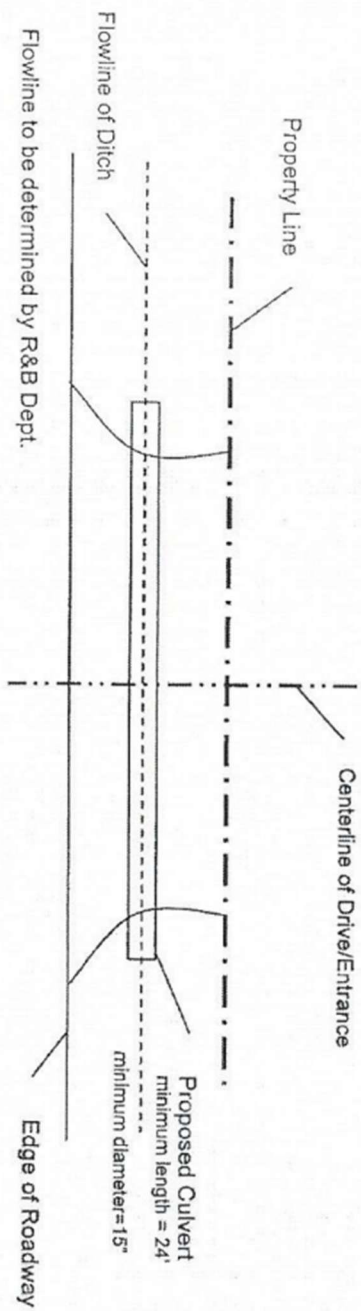
No person shall cause permanent electric utility service to be connected to any structure or development site under their ownership or control until Grimes County has issued a Certificate of Compliance verifying regulatory compliance.

Order of the Grimes County Commissioners' Court Establishing Procedure for Connection of Electric Utilities in the Unincorporated Areas of Grimes County - January 21st, 2026

ENFORCEMENT:

Compliance with these regulations will be strictly enforced by the County with the following remedies may be pursued:

- A. If any person engages in the construction or repair of a driveway or culvert crossing a County easement or right-of-way without a permit, the Commissioners' Court may direct the County Attorney to file suit to enjoin the violation of these Regulations.
- B. If any person engages in the construction or repair of a driveway or culvert in any manner except as specified in the permit issued therefore by the Grimes County Commissioners' Court may direct the County Attorney to file suit to enjoin the violation of these Regulations.
- C. If any person engages in the construction of a driveway or culvert crossing a County easement or right-of-way without a permit issued therefore by the Grimes County Commissioners' Court may order the landowner to remove or repair the driveway or culvert at the landowner's expense. **[Texas Local Government Code 81.025, 1987 Tex. Sess. Law, Serv. 1557 (Vernon), provides that the Commissioners' Court may punish contempt by the fine not to exceed twenty-five dollars (\$25.00), or by imprisonment not to exceed twenty-four hours (24) hours and in case of fine, the party may be held in custody until the fine is paid.]**
- D. Any person securing a permit under these Regulations must certify to Commissioners' Court that the terms, provisions and conditions of the permit will be complied with. Violation of this certification constitutes contempt of Commissioners' Court.
- E. If the Commissioners' Court finds a person to be guilty of contempt, it may enter such orders consistent with general law as it seems appropriate to punish the person guilty of contempt, and may enter such order and further orders enforceable by civil and criminal contempt, and consistent with its authority under general law, as Commissioners' Court deems necessary to enforce and protect its jurisdiction over the matter and to uphold the integrity of these Regulations.
- F. The procedure for contempt proceedings before Commissioners' Court will be consistent with procedures in actions before other courts in this state for enforcement of court orders, and for the protection of the jurisdiction of courts by process of contempt. Provided, however, that the person shall be given ten (10) days notice of said contempt proceeding by certified or registered mail, return receipt requested.



Flowline to be determined by R&B Dept.

Notes:

- MINIMUM length for all culverts is 24 feet.
- MINIMUM diameter for all culverts is 15 inches.
- Culvert will be centered in proposed driveway or entrance.
- Minimum of 1' shall be exposed on each end of installed culvert.
- TXDot Item 247, Type A Grade 2 material shall be used for backfill and driving surface.
- Culvert shall be set at the existing flowline of the ditch.
- Ditch shall be graded as required to insure proper drainage into and out of installed culvert.
- Acceptable materials are 16 gauge corrugated metal pipe, Class III reinforced concrete pipe, or corrugated HDPE/PE pipe.

Culvert Installation
Plan View for All Materials

Grimes County Road & Bridge Dept. P.O. Box 593 Anderson TX 77830 936-873-4436	Date: 2-26-2018 Updated: BB Approved: HBW Page 1 of 2	Scale: NONE
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